

## **How to book summerhouses**

1. Reservations may be made at the office, by phone or by e-mail.
2. E-mail reservations is done by completing and sending a "booking form"  
The booking form must included the following information:
  - name
  - return e-mail or fax
  - number of guests
  - contact phone
  - dates of stay
  - Any additional information eg the arrival with pets
3. Sending the form, this means that the customer is familiar with the contents of the description of the holiday house, with their equipment, and additional fees for rent, as well as accepts the conditions.
4. As booking confirmation customer receives "Application for summerhouse renting" with "Terms of renting" .  
"Application" should be completeed by customer data and signed and then return by mail or by fax + 48 58/301-63-01
5. Deposit of 20% renting value should be transfer within 72 hours of sending the signed "Application form".
7. Payment must be confirmed by fax sent to the proof of payment (the description of the transfer should include the name of the offer, the period of stay and the name of the customer).
8. Payment of the remaining amount should be paid at least 30 days before the first date of stay.
9. After receipt of full payment Grand Tourist will send an invoice and voucher with way description to the house and phone contact to the owner.
10. Stay in the house starts at 16:00 on the day of arrival and end at 11:00 of departure day.